

**Dungeness Water Exchange  
Individual Mitigation Certificate Application Form**

**INSTRUCTIONS**

**Section 1** Contact information is required so the Exchange may contact you by phone & email for clarifications.

**Section 2** Required information for the property where mitigation is needed. Parcel numbers may be obtained from Clallam County’s website. The well tag has a unique identification number provided by the Department of Ecology and is riveted to the well casing. When you apply for a building permit, the County will assign you a unique BPT number.

**Section 3** asks you to choose the mitigation package that best fits your water needs.

**Section 4** asks for your signature agreeing to the chosen mitigation package and to the requirement to meter the water source before drawing water.

**Please retain a copy of this application for your records. DWE will verify the information provided on the application and will contact the applicant(s) with any questions. Applicants are welcome to ask questions or check in on the progress of their application by contacting Washington Water Trust:  
dwe@washingtonwatertrust.org, 206-675-1585**

**Please make check out to Dungeness Water Exchange and mail to:** Dungeness Water Exchange, c/o Washington Water Trust, 1500 Westlake Ave. N., Suite 202, Seattle, WA 98109

**Section 1. CONTACT INFORMATION**

Legal Parcel Owner(s):

Mailing address:

Home phone:

Work phone:

Email:

Mobile phone:

Application Contact (secondary contact):

**Please note:** Applicant must be legal owner of the parcel to be mitigated. If an applicant is applying on behalf of a corporation or trust, please include documentation verifying signatory authority when submitting this application.

**Section 2. PROPERTY AND WELL INFORMATION**

Parcel number of property seeking mitigation (12 digits):

Address of property seeking mitigation:

Legal description of property seeking mitigation:

Is this property part of a subdivision? Mark one:    Yes /    No

Parcel number of property where well is located (12 digits):

Clallam County building permit number (BPT #):

Has the well supplying the new water use been drilled? Mark one:    Yes/    No

If yes, what is the well tag ID (6-digit alphanumeric)?	If no, when is the well expected to be drilled (approximate)? ____/____/____
Is the well currently metered? Mark one:    Yes/    No Meter #: Unit of Measure (Cubic feet or Gallons):	If not metered, please provide your estimated date of installation. ____/____/____

Please briefly describe the project you are seeking mitigation for:

Examples: building a new home, adding ADU to property, expanding outdoor use for lawn/garden.

Once the well is connected to the new use, will the well be shared by 2 or more homes/structures? Mark one:    Yes/    No  
If Yes, how many structures will be supplied by this well?

Does your property have access to water from an irrigation district or ditch company, Public Utility, or Group B System?  
Mark one:    Yes/    No  
If yes, which district or company? Please provide documentation of your existing share or the availability of hookup.

Do you currently use or have access to any additional sources of water for outdoor use? Mark one:    Yes/    No  
If yes, please describe these uses and water sources. (i.e., additional groundwater well, established water right, etc.)

Notes about property or existing water use:  
Please list any other Dungeness Water Exchange mitigation packages associated with this parcel.

**Section 3. MITIGATION PACKAGES**

Please select the mitigation package you would like to purchase by checking the appropriate box.

<input type="checkbox"/> <b>Indoor Only Package</b>  Indoor use with no irrigation outside; minimal incidental outdoor use only <i>Price: \$1,000</i> 150 GPD indoors	<input type="checkbox"/> <b>Basic Outdoor Package</b>  Indoor use as well as 2,500 sq. ft. of irrigated area - approx. 50x50 ft or .06 acres <i>Price: \$2,000</i> 150 GPD indoors, 210 GPD outdoors during irrigation season (April 15 to September 15)	<input type="checkbox"/> <b>Extended Outdoor Package</b>  Indoor use as well as 5,625 sq. ft. of irrigated area - approx. 75x75 ft or .13 acres <i>Price: \$3,000</i> 150 GPD indoors, 474 GPD outdoors during irrigation season (April 15 to September 15)
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**Section 4. METERING ACKNOWLEDGEMENT**

As part of using a DWE water mitigation certificate to mitigate for new water use, DWE certificate holders are responsible for purchasing, installing and maintaining a meter according to the WA Department of Ecology’s specifications (Ecy. Pub. 12-11-053). The meter, measuring in **gallons**, must be installed before the new water use begins. These and other terms can be reviewed by reading through the sample DWE Mitigation Certificate, or the Department of Ecology’s metering guidelines available on Washington Water Trust’s website. When the meter is installed, certificate holders are also responsible for submitting the meter register number (unique meter ID) and unit of measure to DWE. An electronic picture will be required.

**Initial here:**    \_\_\_\_\_    \_\_\_\_\_    I understand the meter requirement and my responsibilities as described above.

**Section 5. AGREEMENT**

I agree to use no more (annual average) than the amount of water provided in the selected mitigation package as described on my mitigation certificate from the well identified on this application. If my water needs increase I will approach the Dungeness Water Exchange to inquire about purchasing a larger mitigation package. I agree to install a meter(s) prior to use either at the well or, if the well serves multiple water uses, at the connection to the water use that is authorized under this Mitigation Certificate. I agree to comply with Department of Ecology metering requirements. I agree to sign, notarize and record the mitigation certificate on the specific parcel where the water is to be used with the Clallam County Auditor, and then to copy to the Dungeness Water Exchange.

\_\_\_\_\_  
Signature (Landowner / authorized signatory) Date

\_\_\_\_\_  
Signature (Second Landowner, if applicable) Date

If signing on behalf of a separate legal entity, please include documentation confirming signatory authority.